Motivation letter for trainer in the frame of the project
"The Capacity Building of Local Communities: V4 experience for EaPC"
implementing in the frame of Flagship projects of International Visegrad Fund

Training topics:

1. Europe experience in reforms: the opportunity to introduce it in Ukraine and Moldova;
2. Open, transparent and accountable local self-government;
3. Effective cooperation between civil organizations, local governments and SMEs
4. Media role in enhancing the capacity of local communities;
5. Mechanisms of public participation in decision-making - an important form of interaction with members of territorial communities.

Terms of reference for the trainer:

1. Prepare training materials of no less than 10 standard pages of text;
2. Prepare a multimedia presentation;
3. Conduct training duration 8 academic hours using prepared materials;
4. Providing consultations for participants during the development of training modules for The Academy of Capacity Building of Local Communities.

Please provide following information:

1. Surname
2. Name
3. Father`s name
4. Date of birth
5. Country of residence
6. Address
7. Mobile phone
8. E-mail
9. Autobiography indicating education, trainings and available certificates, experience of public work or other additional skills (up to 1 page).
10. Your experience as a trainer (up to ½ pages).
11. Indicate availability of scientific materials, publications and articles (up to ½ pages).
12. What topic did you chose for preparing training materials? (indicate number of the topic)
13. Why did you decide to participate in the project? (up to 5 sentences)
14. Do you have any special requirements or limitations for participation in the seminar or project?
15. Date, signature

By submitting this motivation letter, the candidate certifies its own consent for the processing of personal data and the possibility of a full and complete participation in all activities planned under the project.

Motivation letter should to be submitted on e-mail kavunets@i.ua indicating the theme of the letter "For the competition" by 12:00 Monday, 15 of February 2016.

For additional information, contact Project Coordinator Andriy Kavunets (+ 38-098-485-24-23, kavunets@i.ua)